

## Student E-Safety Policy

### Why do we have E-Safety?

- To keep young people safe and protected in school when they are using the Internet and technology.
- To keep the school computer system secure and safe for everyone to use.



- o I understand that I must use school ICT in a responsible and good way to make sure there is no danger to myself or to the school ICT systems.
- o I understand that my school will be able to look at things that I go on or search, on the Internet, iPads and computers.
- o I will keep my username and password safe.
- o I will be aware of strangers (people I do not know in real life) on the internet
- o I will not tell other people about my personal information. For example: my address, my name, email, my telephone number, age, school name, my bank details.
- o I will not meet up with strangers from the internet in real life. If anyone asks to do this – I will say no and then tell an adult (my parents or a teacher).
- o I will report anything that I see online that is upsetting, rude or anything that makes me feel uncomfortable.
- o I will report anyone that tries to encourage me to dislike other faiths, cultures and beliefs.
- o I will not encourage anyone to dislike other faiths, cultures and beliefs.
- o I understand that the computers in school are for looking at educational information. This could be information that I need for a lesson or homework.
- o I will respect others on the internet and act in a friendly way. I will not be a bully to others on the internet.
- o I will not take photos of others in school or share these photos with other people.
- o I will not upload, look at or share anything that is illegal or may cause harm or upset other people.

- I will tell an adult if something has broken. For example: If a computer screen has smashed or if a programme has been deleted or is not working.
  - I will not install anything onto school computers.
  - I will not download anything that is not needed for my school work onto school computers.
  - I will not open files or hyperlinks in emails unless I trust and know the person who has sent them to me.
  - I will use social media (Facebook, Twitter) only at times when this is allowed.
  - If I use a photo or a document that is made by someone else – I will ask them first.
  - I understand if I do not use the internet in a sensible, safe and friendly way – I may have to have a detention, be suspended or asked to leave the school.
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Please sign below to show that you have read and understand the E-Safety rules above.

**Name:**

**Tutor Group:**

**Signed:**

**Date:**